



APPLICATION FOR ADMISSION

Introduction:

Casa Mia Montessori School is a primary school for children aged between 3-12 years.

The school programme is delivered using the Montessori Method of Education, built on the values of community spirit and individual responsibility.

The application for enrolment has 4 steps:

1. **Information** gathering including a school tour and observation of a classroom in action, followed by the application for enrolment.
2. **Meeting** with the Principal
3. **Offer** of a place
4. **Contract** of enrolment

Placing your child into another person's care and guidance is a major milestone for you and your child.

It is our aim to help you become very much part of your child's life at Casa Mia and take an active role during their time here. Your presence, commitment and communication will enhance your child's educational experience at Casa Mia and continue to uphold the strength of the Casa Mia Montessori School spirit.

To help you develop this essential relationship with Casa Mia we have provided all the information that a prospective family would wish to have, on the school website –

www.casamiamontessori.wa.edu.au.

The School Public Facebook page will give you daily updates of the children's activities, information on the Montessori Method of Education and the School's connections with the Town of Bassendean community.

There are 6 enrolment criteria. 1-5 are absolutes and 6 and 7 are dependent on the child's rights.

1. Physical vacancy – the school is registered for 70 children with set class sizes.
2. Commitment to the Montessori Method of Education.
3. The applying student will be the minimum age of enrolment on commencement – 3 years old. Casa Mia does enrol students of other ages dependant on criteria 1 and 2.
4. The student's immunisation status
5. The applying family's acknowledgement of the School's collection of private information
6. The student has a right to funded education in Australia
7. The visiting student has the right to a short term, unfunded education in Australia.

The enrolment process complies with the School Education Act 1999, the Public Health Act 2016 (WA), the Disability Discrimination Act 1992 and the Disability standards for Education 2005.

This application pack has:

- ✓ An application for admission form
- ✓ Casa Mia Montessori School Handbook
- ✓ Current Fee Schedule
- ✓ Current Business arrangements
- ✓ Notice of Collection of Information

If you need help with completing the application form, please do not hesitate to contact the school office.

Application Fee

A non-refundable application fee must accompany the application for admission form.

Acceptance of an application for admission by Casa Mia Montessori School does not constitute an enrolment or an agreement to offer a place to the student.

Offers of places will be made subject to the fulfilment of the criteria and determination by the School of the child's needs and the School's ability to meet the needs.

Acceptance of a position of enrolment at Casa Mia is demonstrated on signing of a contract of enrolment and payment of an enrolment bond.

Payment can be made via direct deposit into the school account or in person in the office.

Account Name: Casa Mia Montessori School

BSB: 036-033

Account Number: 18 66 78

Delivery of Application for Admission

Completed forms and accompanying documents should be sent via email to

admin@casamiamontessori.wa.edu.au

or by post: Casa Mia Montessori School, Box 419 Bassendean 6934

or by hand: Casa Mia Montessori School, 11 Hamilton Street, Bassendean.

Change of Applicant's Details

If an applicant's contact details change, Casa Mia Montessori School must be notified.

Waitlist:

Casa Mia does maintain a wait list for all points of entry. The placement of a name on a wait list will be based on satisfaction of the enrolment criteria. The placement does not create any legal obligation on the School to make a place available. The School makes no warranties in relation to any order in which names are placed on the list.





CASA MIA MONTESSORI SCHOOL APPLICATION FOR ADMISSION

Child's details

Surname:	Sibling of current student: Yes/No
Given name/s:	Preferred given name:
Date of birth:	Male <input type="checkbox"/> Female <input type="checkbox"/>

Child's Nationality

Country of Citizenship:	Date of arrival in Australia:
Permanent Resident: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Type of Visa Visa Number:	Copy of Visa attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the student of Aboriginal or Torres Strait origin? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both Aboriginal and Torres Strait <input type="checkbox"/>	

Details of Parent/Guardian 1

Details of Parent/Guardian 2

Title:	Title:
First Name:	First Name:
Surname:	Surname:
Relationship to child:	Relationship to child:
Home address:	Home address:
Suburb : Postcode:	Suburb : Postcode:
Home phone:	Home phone:
Mobile No:	Mobile No:
Work No:	Work No:
Email address:	Email address:

Custody

Does the child live with both parents? Yes No If **no outline the arrangements below.**
 Are there any Family Court Orders regarding the day to day or long-term care, welfare, and development of the child?
 Indicate: Yes No If YES, attach a copy of the order to this application

Comments:

Health

Immunisation status –
(COMPULSORY)

Australian Immunisation History Statement: *Up to date/Not Up to date*

Date of statement:
(Must not be more than two months old)

Medicare Card Number: Reference Number:

Does your child have a medical or intensive health care need? Yes No

If YES, please specify below and **attach a copy of all medical reports/ information to this application:**

- | | |
|---|---|
| <input type="checkbox"/> Allergy – Anaphylaxis | <input type="checkbox"/> Hearing condition |
| <input type="checkbox"/> Allergy – other | <input type="checkbox"/> Mental health or behavioural (e.g. depression, ADD/ADHD) |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Intensive Health Care |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Diagnosed migraine/headaches |
| <input type="checkbox"/> Seizure Disorder (e.g. epilepsy) | <input type="checkbox"/> Other – Specify: |

Child's Previous Educational background including day care and Kindergarten

1. Has your child been tested by any school counsellor, attended any special classes or been interviewed by any other counsellor, health professional etc. in any matter that may affect his/her learning and/or behaviour in the school context? Please give details and provide copy of report/s.
2. If applicable, what was the name of the school/centre at which your child is currently or was last enrolled?
3. If applicable, the year level your child is currently enrolled in (e.g. year 3):
4. If applicable, copies of the latest school reports and NAPLAN to be attached to this application.
The latest two reports and NAPLAN results:
5. Is your child under suspension from a school? Yes No
6. If yes, name of school:
7. Has your child ever been excluded from a school? Yes No
8. If yes, name of school:

Child Development

Does your child have behavioural, social or learning difficulties? Yes No

If Yes, please specify below and **attach a copy of all reports/ information with this application.**

- | | |
|--|---|
| <input type="checkbox"/> Autism Spectrum Disorder | <input type="checkbox"/> Dyslexia |
| <input type="checkbox"/> Oppositional Defiant Disorder | <input type="checkbox"/> ADHD |
| <input type="checkbox"/> Anxiety and depression | <input type="checkbox"/> Specific speech impairment |
| <input type="checkbox"/> Intellectual disability | <input type="checkbox"/> Vision impairment |
| <input type="checkbox"/> Physical disability | <input type="checkbox"/> Mental Health or behavioural |
| <input type="checkbox"/> Other – specify: | |

Language spoken at home:

Would you consider your child as having English as a second language:

Can both parents read and write English: Yes/No

Admission request

Requested admission calendar year (e.g. 2020):

Requested Year group (e.g. pre kindy, kindy, Pre-primary etc.):

Requested term of entry: Term 1 Term 2 Term 3 Term 4

Specific Date:

Your Admission Application

Your application for Admission will be acknowledged and a receipt issued.

This is not an indication that the application has been successful OR confirmation that your child has a place.

I/We hereby make an application:

I/We understand that:

- A class observation
- Attendance at an open morning/school tour
- Completion of an application form with attending documents
- A meeting with the School Principal

are all prerequisites for consideration of an offer being made.

I/We understand that the completion of this application form and payment of the non-refundable application fee does not guarantee an offer of a place at Casa Mia Montessori School.

Account Name: Casa Mia Montessori School

BSB: 036-033

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I/We have made payment of the Application Fee:

Date:

Method of payment:

Signature of Parent/Guardian 1:

Date:

Signature of Parent/Guardian 2:

Date:

Checklist for Applicants:

- Birth Certificate (Note: If the child was born in Australia after 20th August 1986, citizenship is not automatic).
- The Australian Immunisation Register (AIR) Immunisation History Statement
- Health Reports (if applicable)
- Child Development Reports (if applicable)
- The last two school reports (if applicable)
- The last NAPLAN report (if applicable)
- Custody/court order documents (if applicable)
- Passport and visa documents (if applicable)